ASCC Assessment Panel

Unapproved Minutes

Wednesday, April 16, 2014 12:00pm -1:30pm

110 Denney Hall

ATTENDEES: Breitenberger, Harvey, Hetherington, Hogle, Jenkins, Krissek

Agenda:

1. Approval of 2-12-14 Minutes
	* Hetherington, Harvey, unanimously approved
2. Review GE Service Learning Reports
	* Soc 2211S Newark Campus
		+ Report was not completely focused on GE learning outcomes
		+ Guidelines for the final paper were provided
		+ Comments from student papers were pulled to provide examples of student work but were not labeled high, medium, or low.
		+ No paragraph of reflection by the instructor was provided.
			- Instructor could have addressed how students were able to reach the capstone level and how the information is going to be used going forward.
		+ Rubric scores were high which would be the expectation of senior level students and it doesn’t seem as though students in this course would be upper level Sociology students.
	* Soc 4000H
		+ Provided prompt, scoring rubric, several paragraphs of reflection, and extensive examples from student papers.
			- Instructor reflection included what was done and how they were going to document the results for future instructors. The GE assessment process was taken very seriously.
		+ Students were junior and senior level honors students so the high scores on the rubric seem reasonable.
		+ The instructor found certain kinds of projects that worked well and others that didn’t work as well. A list of these projects will be created and made available for future instructors.
3. Discuss English Departmental Report Request
	* The English department provided a report for course set 1 and course set 5 under quarters for Writing and Communication Level 1 and had concerns about the request to provide a report again so soon after the previous reports were submitted.
	* The request is for the GE category Writing and Communication Level 1 which is fulfilled only by English 1110
	* Decision: postpone the English departmental GE report request by one year and use the next year to explain the expectation of the GE assessment report.
	* In place of the English report reports will be requested from Psychology and/or CLSE. Representatives from each unit must be able to meet in May. If not then those meetings and requests will occur during Autumn 2014.
	* Reports
		+ Spanish and Portuguese departmental report
			- The department will be working with other Foreign Language Chairs to develop the GE Foreign Language rubric
		+ Summary reports for Education Abroad and Service Learning
			- Provide to ASCC and ULAC for them to see what students are learning and how the method is working.
			- The Assessment Panel can provide recommendations on how to improve student outcomes.
			- Should include in the report what instructors are going to do to improve student learning.
			- The goal is to make more people aware by providing a summary of the data collected
4. Discuss New GE Courses and Assessment after 2 offerings
	* Request assessment reporting when courses are new with new GE categories. If the new course is just a cross-listed course and taught by the same instructor without any changes being made to the actual course itself it is not necessary to ask for this new assessment process to be implemented.
	* This new process should be added to the 2013 5 year Assessment Plan.
5. 5 Year Assessment Plan
	* The plan was presented to the full ASCC at its last meeting.